

APPENDIX C: WISCONSIN AMBER ALERT PLAN ORGANIZATIONAL MOU

This Memorandum of Understanding has been drafted to outline the responsibilities accepted by the various Wisconsin organizations that facilitate the core functionality of the Wisconsin Amber Alert System.

Wisconsin Department of Justice will:

- Disseminate a Wisconsin Amber Alert training video and handbook to all Wisconsin LEA's, and conduct LEA training.
- Negotiate and sign MOU Amber Alert agreements with other states.
- Maintain the general content on the Amber Alert website.
- Maintain a current copy of this Amber Alert Plan on the website.
- Maintain the Amber Alert Fax Contact List and E-mail Contact List
- Maintain on DOJ's WILENET website and the Wisconsin TIME System:
 - Current copies of LEA Amber Alert Forms and Procedures.

Dane County Public Safety Communications Center will:

- Apply criteria established by Amber Alert Committee to all Amber Alert requests.
- Issue EAS Amber Alerts (Eight alerts per activation, unless cancelled early).
- Relay the Amber Alert details to the Xpedite Fax/E-mail distribution service.
- Issue TIME System message for Amber Alert Activations, Updates, and Deactivations.
- Post the Amber Alert text, pictures, updates, and cancellation on the website.
- Retain all Amber Alert paperwork for use by the Amber Alert Review Committee.
- Conduct weekly closed circuit tests with the ECB TOC.

Wisconsin Educational Communications Board will:

- Maintain the technical distribution system, including EAS Units, digital network, etc.
- Participate in weekly closed circuit tests from DCPSCC to TOC.

Wisconsin Public Radio will:

- Relay all EAS Amber Alerts (Eight alerts per activation, unless cancelled early) on the appropriate WPR SR station in the affected area(s), as shown in Appendix B of this Plan.

Wisconsin Broadcasters Association will:

- Create and distribute Amber Alert informational materials to all state broadcasters.

Wisconsin EAS Committee will:

- Oversee the smooth operation of the EAS aspects of Amber Alerts.
- See that the Amber Alert Plan is kept current with changes in EAS Rules or equipment.

Representatives of the above organizations have indicated their acceptance of these responsibilities with signatures on the Wisconsin Amber Alert Plan Approval Signatures page, Appendix D of this Plan.